



CJW PRESIDENT'S REPORT

Reporting Period: 3/1/19– 2/28/20

A President's report is mandatory from each club. This to protect your club and you as an individual regarding tax exempt status with the I.R.S. Department of Consumer Protection, and our liability insurance.

Deadline: March 21, 2020

Submittal (2 options):

1. Email to Co-Director Lourdes Rojas at rojas_lourdes@hotmail.com (preferred) or
2. Mail to Lourdes Rojas at 245 Killingworth Tpke, Clinton, CT 06413

President's Report is comprised of the following sections:

1 Club Information	5 Membership List	9 Project Report Sheets
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3 990 Filing & Financial Information	7 Project with Community/Cub Impact	11 Goals and Achievements
4 Board of Directors List	8 Director's Challenge	12 Feedback & Suggestions

Section 1 – Club Information *(please type/write responses in right-hand column)*

Club Information:	
Name of Club	
Federal Tax ID #	
Concord # & Filing Date	
Mailing Address	
Name, email address of member to receive the CJW Insurance Bill in July	
President Information:	
Name(s)	
Address	
Telephone #	
Email	
Membership Information:	
# Members as of 3/1/18	
# Members as of 2/28/19	
# of new members	

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Section 2 – Participation Record

Points Available		Points Earned
40 <i>10 points per event</i>	Club delegate attended CJW events. Mane Event (Sept 2019) Fall Conference (2019) March Conference (March 28, 2020) Spring Conference	
25	Supported CJW Long Term Affiliate – Manes & Motion Therapeutic Riding Center Describe how:	
10	Completed the CJW President's Report by the deadline using the correct format.	
10	Participated in District activity or another club's meeting/event. Please list:	
10	Reported CJW information in your club newsletter or distributed CJW information to the club officers and chairs.	
10 (*earn 10 extra bonus points)	Published a club newsletter, or have provided the CJW Director and your District Advisor with electronic or paper copies. *Bonus: attach a club newsletter	
10	Have a club member who actively participates on the CJW Board of Directors or on a committee (LTA committee, Nominating Committee).	
15 <i>5 points each</i>	Financially supported CJW Scholarship funds Maureen Borski Scholarship Marie Bates Scholarship/ Juniorette Campership Paulie Magera Fund	
5 points per event	Participation in Director's Challenge	
	TOTAL POINTS	

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The information provided will be the source of the annual dues and insurance billing.
This information is important and required in order for a club to be in good standing with CJW.

Section 3 – 990 Filing and Financial Information

Attach a copy of your club's 990 report or 990 E-filing postcard or on-line confirmation	<i>Please attach</i>
Number of club meetings held per year (this has a direct impact on CJW insurance cost)	
How much money does the club have available/on hand (in total including checking, savings, money market, CD, etc?)	
Does your club disburse all or most of the treasury annually?	

Section 4 – Board of Directors

Attach a list of Board of Directors including names, position in club and contact information	<i>Please attach</i>
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Section 5 - Membership

Attach a roster of all members including email addresses	<i>Please attach</i>
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Section 6 - Juniorettes

Does your club sponsor a Juniorette club? Yes/no	

Section 7 – Project with Community/Cub Impact

Summarize one project your club did that had the most impact on your community and club

Section 8—Director's Challenge—SUMMARY—Please attach form(s)

Total number of events/projects that members participated in	
Total Number of volunteer hours	
Total Monetary Donations	
Total Non-Monetary Donations	

Section 9 – Complete Project Summary Sheets for each department.
List monetary & non-monetary donations when applicable.

PROJECT REPORT SUMMARY SHEET Arts Department

CLUB NAME: _____

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)
Visual		Scholarship in Visual Art Division – enter \$ amount		
Performing		Scholarship in Performing Art Division – enter \$ amount		
Performing		Made a donation to school music department		
Creative		Donated art supplies to school or library		
Creative		Decorated Town Hall for a holiday		
Creative		Scholarship in Creative Art Division – enter \$ amount		
In-Club		In-club Arts & Crafts Event		
In-Club		State-wide Arts & Crafts Event		
In-Club		Held craft workshops for members Type: # of workshops _____		

Other Projects:

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)

Total Number of Art Projects	Total Monetary Donations	Total Non-Monetary Donations

Section 9 – Complete Project Summary Sheets for each department.
List monetary & non-monetary donations when applicable.

PROJECT REPORT SUMMARY SHEET Conservation Department

CLUB NAME: _____

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)
Beautification		Adopt-A-Road Program		
Beautification		Donation for Arbor Day (April 28, 2017)		
Beautification		Created or maintained a beautification spot in town. Describe how:		
Environmental Awareness		Celebrated Earth Day (April 22, 2017) Describe how:		
In-Club		Recycling: Held a magazine/book swap for members		
In-Club		Used seeds or seedlings as thank you gifts		
In-Club		Members carpooled to meetings & events		

Other Projects:

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)

Total Number of Conservation Projects	Total Monetary Donations	Total Non-Monetary Donations

Section 9 – Complete Project Summary Sheets for each department.
List monetary & non-monetary donations when applicable.

PROJECT REPORT SUMMARY SHEET Current Affairs Department

CLUB NAME: _____

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)
Local		Participated in CHAD (Children Have An iDentity) Sticker distribution program		
Local		Distributed Poison Control information		
National		Sponsored a program on proper flag etiquette		
National		Financially supported a National Disaster Relief Program Describe what/how:		
International		Sponsored UNICEF Collection \$ collected:		
International		Donated to an international cause Describe what/how:		
In-Club		Held a clean out your medicine cabinet night for members		

Other Projects:

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)

Total Number of Current Affairs Projects	Total Monetary Donations	Total Non-Monetary Donations

Section 9 – Complete Project Summary Sheets for each department.
 List monetary & non-monetary donations when applicable.

**PROJECT REPORT SUMMARY SHEET
 Education Department**

CLUB NAME: _____

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)
School Priorities		Sponsored a Spelling Bee in your town		
School Priorities		Donated books or supplies to school library Describe what and quantity:		
Community Education		Donated books to local library # books donated:		
Scholarships		Sponsored a high school scholarship # awards:		
Scholarships		Supported CJW Maureen Borski Scholarship monetarily		
Scholarships		Supported Juniorette Marie Bates Scholarship & Campership monetarily		
In-Club		Awarded a continuing education scholarship to a club member		
In-Club		Held an in-club book swap		

Other Projects:

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)

Total Number of Education Projects	Total Monetary Donations	Total Non-Monetary Donations

Section 9 – Complete Project Summary Sheets for each department.
 List monetary & non-monetary donations when applicable.

**PROJECT REPORT SUMMARY SHEET
 Health Department**

CLUB NAME: _____

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)
Physical Health		Sponsored a Blood Drive # pints donated:		
Physical Health		Sponsored CPR or First Aid Class		
Mental Health		Supported the CJW Paulie Magera Fund monetarily		
Substance Abuse		Supported Safe Rides Programs for teens		
In-Club		Participated in Charity walk # miles walked:		
In-Club		Distributed health information to club members		
In-Club		Held an in-club blood pressure check		
In-Club		Published healthy recipes in newsletter		

Other Projects:

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)

Total Number of Health Projects	Total Monetary Donations	Total Non-Monetary Donations

Section 9 – Complete Project Summary Sheets for each department.
List monetary & non-monetary donations when applicable.

PROJECT REPORT SUMMARY SHEET Home-Life Department

CLUB NAME: _____

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)
Community Living		Donated to local food drive # items donated:		
Community Living		Volunteered at local soup kitchen as a club # volunteer hours:		
Youth		Supported a Juniors Club		
Youth		Presented an award to a youth for their community service		
Gerontology		Honored a senior citizen for their community service		
Gerontology		Sent holiday cards to seniors in nursing home		
Gerontology		Donated used books to Senior Center		
In-Club		Printed parenting tips or information on family issues in newsletter		

Other Projects:

Division	Date	Project Title	Monetary Donations (\$value)	Non-Monetary Donations (\$ value)

Total Number of Homelife Projects	Total Monetary Donations	Total Non-Monetary Donations

Section 9 – Complete Project Summary Sheets for each department.
List monetary & non-monetary donations when applicable.

PROJECT REPORT SUMMARY SHEET Membership Department

CLUB NAME: _____

Division	Date	Project Title	Total
Membership Drive		Installation of new members	
CJW Connection		Number of Fall Conference Attendees	
CJW Connection		Number of March Conference Attendees	
CJW Connection		Number of Spring Conference attendees	

Division	Date	Project Title	Yes	No
Membership Drive		Distribution of Club Brochure		
Membership Drive		Newspaper articles about club activities # times articles printed in newspapers:		
Retention & Unity		Celebrated members' birthday/anniversary, etc		
Retention & Unity		Mentor Program for new members		
Retention & Unity		Distribute Membership Handbook to all members		
CJW Connection		Financially support CJW Board Members		

Division	Date	Project Title	Description of activities
CJW Connection		Celebrated CJW Junior Week	

Other Projects:

Division	Date	Project Title	Yes	No

Section 10: PROJECT/EVENT SUMMARY

Total number of events/projects that members participated in	
Total Number of volunteer hours	
Total Monetary Donations	
Total Non-Monetary Donations	

OPTIONAL

Section 11: Goals and Achievements

Please describe in detail: *(type/write response in right-hand column)*

President's Goals	
Club Goals	
Achievements	

Section 12 – Feedback and Suggestions

In what ways can CJW be more helpful? Please include any ideas for future planning of conferences.