



<http://www.cjw.org>

JUNIOR BULLETIN

Connecticut Junior Women, Inc.

*“Juniors Make a Difference
in the Lives of Others”*

**Vol. 91 No. 12 September 2011
“Back to School & Juniors Month”**

Director:

Ronnie Hollis

“Juniors Make a Difference in the Lives of Others”

Hello to all,

Summer is almost over and children are going back to school. I have not decided if my summer went by fast, or if it was long. Either way I got a lot of things accomplished. One of the major things I have done was that I emailed all the clubs that handed in a President's Report. It was very important to me to answer all the comments that clubs had made and to also thank them for handing in a report. I know that it can be an overwhelming project but it is a responsibility for each club that must be done annually. From the reports that you hand in along with the financial information, we are able to report to the insurance company and the IRS. It is also very important to all the clubs to have these records as a history if only to go back to see how something was done.

Some of the comments in the President's reports were "why did we not have workshops" or "it would be a good idea if CJW had workshops." Originally, CJW held workshops twice a year (September and June) since 1984 and we have downsized to once a year. My first year as Director, the September Workshop 2010 was held in Wolcott. During Teena's two-years as Director one workshop was held at Bridgeport Hospital and the other was in Wolcott at Tyrell School. This year we have combined the workshops with Fall Conference to eliminate an extra meeting for all clubs to attend. You will be receiving a call for the upcoming workshop shortly.

Fall Conference/Workshops will be held on October 1, 2011 at the Crowne Plaza in Cromwell. We will be having a brunch similar to what was done at Spring Conference which most attendees enjoyed. The day will start with a very short meeting, and then two workshop sessions that will run about 50 minutes each. Attendees will be able to attend a workshop of their choice in each session. Please let your club members know that this would be a good place to make contacts with other clubs and also get information from your CJW Chairs.

As always with Junior Spirit
Ronnie



Assistant Director:

Kathy Znosko

“Start at Home for Membership”

Welcome back to a new club year! I hope you and your clubs have had at least a little time to rest and refresh yourselves this summer. With the start of a new club year, there may be some new Membership chairmen. Welcome to your new position! Membership is one of the most important departments of any club. The three divisions of the Membership department are Retention and Unity, Membership Drive, and CJW Connection.

Retention and Unity is all about keeping your existing members happy and working together as a cohesive group. If your members are not happy, you will have a harder time attracting new members. So, make this division a high priority.

Membership Drive should be a natural extension of your Retention and Unity efforts. Happy, dedicated members will be your best advertising.

CJW Connection is your best resource for help and support for your whole club and all of its projects. The Membership pages of the Blue Book have great ideas for tried and true projects other clubs have done in this department. At Fall Conference on October 1st, I will hold a workshop where I will share ideas from last year's Project Reports. Please plan on attending.

In addition, I am always available to answer questions or even to visit your meetings. Don't ever hesitate to call or email me.

Have a great year!

Kathy

Immediate Past Director:

Teena Bruneau

“Grow with Connecticut Junior Women in Friendship, Leadership and Service”

Long Term Affiliation

Work has begun on the selection of CJW's Long Term Affiliation (LTA) for 2012-2016. Attached to this newsletter is the “Request for Proposal 2012-2016 Affiliation” please make sure every member of your club has access to this request and the information that goes with it. Beginning in September CJW will accept applications from qualified non-profit agencies to partner to us in providing service to Connecticut communities. This is a four year affiliation that begins in June 2012 and ends in May 2016.

Organizations wishing to submit an application must be the criteria on pages 2 & 3 of the “Request for Proposal...” All applications are due no later than November 30, 2011 and should be emailed to Cjw_lta@yahoo.com.

Organizations do not need to be sponsored by a CJW club but I would encourage members to hand this information out to any non-profit organization that meets the criteria. The committee after January 1st and the four finalists will give presentations at the President's Dinner in March. Clubs will vote at Spring Conference and the winner will be announced that day. If you have any questions please feel free to contact me directly.

2012 CJW Nominations

The Nominating committee will be established at Fall Conference (10/1/2011). The committee consists of a chair (Immediate Past Director – that would be me), a CJW Board Representative – Ann Whitman, the CJW Parliamentarian - Lisa Furbush and a representative from each district. The representative from the district cannot be a current member of the CJW Board or someone who is putting her name in for an officer position on the 2012-2014 CJW Board. I have asked the district reps to contact their clubs for names of members interested in serving on

this committee. We will hold one meeting in January to select the 2012-2014 Slate of Officers. This slate will be presented at the President's Dinner in March & voted on at Spring Conference. If you are interested in serving on this committee please contact your district rep before Fall Conference.

Corresponding Secretary:

Nancy Carter

Thank you to everyone who responded to my multiple requests for your updated Club Officer information. There will NOT be a new CJW Blue Book CD issued this fall. In the interest of "going green" and saving much time and expense, instead Club Presidents will receive any file which has been updated. An email will go out sometime in mid-September. Any questions, please contact me.

Just a reminder – any correspondence that needs to be communicated to the entire CJW Board of Directors should be sent to me so I can report it at the CJW Board meetings. Examples are thank you notes for awards / scholarships or invitations to District Days.

Requests to send correspondence or a "hardship" letter to other CJW clubs **must** receive approval from the Director first.

If you wish to invite the entire CJW Board of Directors to your club event, the invitation should be sent to the Corresponding Secretary and should be addressed to:

"The Members of the CJW Board of Directors"

Attn: Corresponding Secretary.

REMEMBER: Use of the CJW Club Lists in the Blue Book for mailings is prohibited without prior authorization from the CJW Director.

Any questions, I'm a phone call or email away!

In Junior Spirit,
Nancy Carter

Treasurer:

Sue Spencer

The club treasurer is the authorized custodian, elected by the members, to have charge of the funds of the club. She receives and disburses all moneys as prescribed in the local by-laws. The treasurer sees that all authorized bills are promptly paid and gives a financial accounting at regular intervals.



It is imperative that the treasurer maintains accurate records. Without good records, members involved with collecting and handling club funds will not be protected should any questions arise. Standard accepted financial procedures should be used for record-keeping so that proper audits can be conducted.

UPON TAKING OFFICE

- Be sure that the books have been audited, or that the necessary records involved have been turned over for auditing, before accepting them.
- Check the files and records received from the retiring treasurer. Ask about missing records at once.
- Become familiar with your duties as outlined in the club by-laws and job description. If a job description was not provided to you when taking office, now is a good time to start a list of your monthly duties that you can turn over to your successor.

- Secure the signatures of the new officers authorized to sign checks on new bank signature cards if not already taken care of by the retiring treasurer.

RESPONSIBILITIES TO YOUR CLUB

- Submit a detailed written report at the club's regular monthly meetings for each account (checking, savings, and special funds) that can be attached as a permanent record to the minutes of the meeting. A summary report may then be given verbally. **The treasurer should always be prepared to answer all questions promptly and to have records available at the meeting.**
- Keep an accurate and detailed account of all moneys received and paid out.
- Receive all moneys for all accounts.
- Deposit promptly all cash and checks in a bank approved by the club. Night deposits and 24-hour banking should be used as needed. Cash should never be kept at the treasurer's or other member's home. Club funds should never be deposited in the personal account of the treasurer. When it is necessary for members other than the treasurer to handle funds, such as dues or ways/means fund-raising projects, two people should always count the money and both should sign a receipt verifying the amount.
- Pay all bills by club check as authorized. Two signatures should be required on all checks over an amount as specified in the club's by-laws. All bills should be paid by check, never cash. Never sign a blank check.
- Work with the membership chair in keeping an accurate list of club members.
- Preserve all check requests, receipts, bank statements and canceled checks. Submit all of these to the auditor in preparation for annual audit.
- Prepare for your successor all books, papers and correspondence pertaining to the office of treasurer, including audited books, approved and paid bills, canceled checks, plans and procedures.
- Keep canceled checks, paid bills, etc. for seven years. This will provide CJW and the club with sufficient documents and materials should any questions arise.

RESPONSIBILITIES TO CJW, INC.

- Forward to CJW: Membership dues (quarterly by June 1, September 1, December 1 and March 1), Bonding and Liability Insurance payments (payable upon receipt), and moneys for State Project, Maureen Borski Scholarship, Paul Magera Fund, Marie Bates Juniorette Scholarship and Juniorette Campership. All remittances should be properly labeled to identify what the payment is for. **All checks should be made payable to CJW, Inc.**, never in the name of the CJW Treasurer or the State Project.
- Send registration fees in on time for members planning to attend CJW meetings and conferences. The call for these meetings are generally sent to the club president 6 weeks prior to the meetings (September and President's Dinner/March Executive Board Meetings, Spring and Fall Conferences).
- Provide financial information required for the filing of the club's President's Report to the CJW Director. This includes a list detailing the club's income and expenses/donations.

MEMBERSHIP DUES

- CJW membership dues are \$6 for each Junior member and \$3.00 for each Juniorette member.
- The general rule of thumb is that if a name appears on your "list of club members", regardless of her club status (active, associate, honorary, social, prospective, lifetime, etc); dues should be submitted to CJW for her. Basically, it is when a member has been added to your "list of members" and her dues are paid to CJW that she falls under the CJW insurance policy.
- Dues should be paid to CJW quarterly, by June 1 for all returning members and by September 1, December 1 and March 1 for all new members.
- Clubs that have not paid dues by the September Executive Board meeting shall not have voting privileges until their dues are paid. Clubs will be assessed \$5.00 per month late fee as of October 1 until dues are paid.
- An individual who pays dues to the local club automatically becomes a member of CJW.

CLUB'S DUES AND INSURANCE PAYMENTS CAN BE MAILED TO ME ASAP AND WILL ALSO BE COLLECTED AT FALL CONFERENCE/WORKSHOP MEETING ON OCTOBER 1, 2011.

Recording Secretary:

Evelyn Magera

“Juniors are great leaders like shining stars guiding the way”

Well Labor Day has come and gone and our Junior year has only just begun. I am so looking forward to seeing you all at Fall Conference/Workshop meeting in October. I will be available at both sessions for any questions you may have regarding recording secretary. For those of you who are taking on this responsibility for the first time, you should take pride with the fact that you are your club's history maker. The minutes from each club meeting is a page in history of how your club is running and how your club is making a difference in your community. So congratulations to you in your new and exciting role.

In Junior Friendship,
Evelyn

Parliamentarian/Leadership:

Lisa Furbush

Arts:

The best pArts of Life:

Elizabeth Tischio

She Walks in Beauty is a collection of poems selected and introduced by Caroline Kennedy. She pays a very personal tribute to the complex and fascinating subject of womanhood. This book draws on poetry's eloquent wisdom to ponder the many joys and challenges of being a woman. The collection is divided into sections that signify the notable milestones, passages, and universal experiences in a woman's life. Enjoy life's journey through these poems!

See you at fall conference.

Elizabeth

Conservation:

Mala Mistry & Pam O'Neill

Hello All,

We hope you all had a great summer, and we look forward to see your clever ideas this year. "Help Save the Garbage Museum," this museum is self supporting and needs help. They have many group, school, scout and adult educational programs. The museum's exhibits and programs emphasize the importance of Reduce, Reuse, Recycle, Recover, Rethink. Many children, who have been to this museum, really get it. Help them if you can. For more info go to ccra.org. Maybe a few clubs could get together, and have tag sales to benefit them, Let us know.

Pam O'Neill and Mala Mistry

Current Affairs:

Amanda & Gloria Clair

Education:

Ann Whitman

Theme: "Learning, the all time adventure"

"Education is what remains after one has forgotten what one has learned in school." ~Albert Einstein

Great web site ... many free activities www.spellingcity.com



Connecticut Fun Facts Information About Connecticut, Connecticut Geography, and Connecticut Schools

Connecticuters, or people who live in Connecticut, are especially known for living in the "Constitution State." The state song is "Yankee Doodle." The abbreviation for Connecticut is CT. The capital of Connecticut is Hartford and the largest city is Bridgeport. Connecticut borders Massachusetts, New York, and Rhode Island. Long Island Sound and the Atlantic Ocean are the closest major bodies of water. Connecticut ranks number 29 in state population. The main industries include agriculture, insurance, and tourism. The Connecticut state bird is the American Robin. Its name is actually a mistake: Early American settlers named it a robin when it is, in fact, actually a thrush. The Mountain Laurel is the state's flower, and the White Oak is the state tree.

Want to know about preparing for the [Connecticut Standardized Test or Connecticut Mastery Test Also Known as the CMTCAPT?](#)

Are you interested in information on [Homeschooling in Connecticut](#) or a [Connecticut homeschool parent support group](#)?

Online [homeschool trends](#) have been rapidly growing thanks to new interactive learning tools

Health:

Norily Casagrande

Homelife:

Bunny Ouellette

I hope everyone is having a wonderful summer, I just wish the rain would slow down. My hope is no one was in any danger with the flooding, and trees falling and lighting strikes. I thought I would share with you some projects from last year. Maybe some of the clubs will try these:

Community Living: Adopt a family, Cookies for Firemen, making and donating fleece blankets, helping the diaper bank, open house for possible new members, and food bank donations.

Gerontology: Senior luncheon, video donations to a senior center or housing, craft night & holiday get together, bingo, honor a senior & adopt a grandparent, senior breakfast & senior wish list.

Youth: ID kits for kids, scholarships for seniors, youth and teen community service awards, Easter egg hunt bike donation, computer table to a youth center.

I hope you can use some of these ideas, if you need more info on any of these projects, please contact me.

In Junior Pride,

Bunny Ouellette

"Life might not be the party we hoped for, but while we are here we might as well dance."

Junior Bulletin Editor:

Evelyn Magera

“Juniors are great leaders like shining stars guiding the way”

I will be available at the October meeting for both workshop sessions for any questions or information you need. I will bring in copies of newsletters from clubs that were sent in for last year's judging. Hopefully, they will give you ideas for your club newsletter. Feel free to contact me with any requests you would like me to include in my presentation.

The volunteers for submitting newsletters for judging from September 2011 through March 2012 are Diane Neri diane_neri@sbcglobal.net, Heidi Nelson daffodil8494@yahoo.com and our newest addition is Deb Puzia. dapuz55@comcast.net. Please send your club newsletters for the months listed above to all 3 judges and me for judging. It would also be nice if you would send copies of your newsletters to the Director, Assistant Director and any articles to the respective CJW department coordinator. We all do appreciate knowing what is going on throughout our Junior communities.



In Junior Spirit and Friendship,
Evelyn

Juniorette Coordinator:

Debi Puzia

Hello Everyone,

I hope that everyone had a fun, relaxing summer and is ready to hit the ground running. This time of year is so busy with all of the prep for the new school year, trying to fit in those last few days of summer vacation and getting our brains to focus on our tasks at hand. Now is the time for the Advisors to be meeting with their Presidents and board members, time to come up with ideas to raise membership and to retain those members you already have. Suggestion: have an Ice Cream Social to let new girls attend a meeting to see if being a Juniorettes is fun for them - have each of your present members bring a friend. Put an ad in your local paper with the time and place and a little about your club and see how many responses you get.

There is power in numbers so even if you only get one or two new members they can a lot to your club. To all the Presidents: now is the time to bring your ideas to the club members. Try a new event or a new area to donate time or goods. There is so much your members can accomplish. Look outside of the "norm" this year...it may be just the boost your club needs.

Once again, I am asking for invites to your club meetings or activities. If you would like to me come and say a few words please email me. I look forward to my last year on the Executive Board and hope to make it a lot of fun. Please be sure that you have submitted the most correct contact information to Nancy Carter, CJW Corresponding Secretary...also if you could please send me contact information and meeting dates so I can update my files.

Enjoy the rest of summer 2011 and hope to see you soon.

In Juniorette Spirit,
Debi Puzia

Meeting Planner:

Diane Maxellon

Hello Fellow Juniors and welcome back to another Junior year. The first meeting of the new year will be Fall Conference/Workshops. CJW has decided after surveys from the clubs to combine Conference and September Board. At fall conference we will have a meeting as usual but then break down into workshops. The call should be in your hands by the time you read this article. Any question, please do not hesitate to contact me. Hope to see you all there. Here are the specifics:

FALL CONFERENCE/WORKSHOPS

DATE: OCTOBER 1, 2011
PLACE: CROWNE PLAZA, CROMWELL, CT
TIME: 8:00 AM TO 1:30 PM
COST: 35.00 PER PERSON



THERE WILL BE A BRUNCH SERVED AT 10:00 AM

Rooms are available for \$99 for double occupancy, \$109 for triple and \$119 for quad if anyone would like to stay overnight on Friday night. Again, any questions please do not hesitate to contact me.

Thanks,
Diane Maxellon

Public Relations / Website: Heidi Nelson (acting as interim webmaster)

Website updates done:

Added call for Fall Conference & Workshops.

Added information regarding RFP for new state project to the "News Room"

Report Writing: Position open – Kathy Znosko (acting interim coordinator)

Now that most clubs are done with their summer hiatus, you all should have notes on projects you sponsored since March 1, 2011. What a good time to make sure that a report is written for each event and out of the way so you don't have to crunch one out last minute. Feel free to contact ANY CJW board member and me with any questions you may have regarding report writing. Have a fabulous new club year!

State Project:

Gretchen Saccone

Heather Pulito

"Think, Care, Help and Share with CCC"



Mission Statement: Covenant to Care for Children mobilizes and channels the generosity of caring and faithful people to advocate for, mentor and provide direct assistance to Connecticut's children and youth who are neglected, abused or at-risk.

Hopefully everyone had a wonderful summer. Now it's time to bucket down and work!!!! This is our last year for our affiliation with CCC. Let's go out with a bang!!!

We have been getting a lot of requests for this information so we have decided to include it in our article. WE also had this in our July article, but it doesn't hurt to repeat it. Hope this helps your clubs plan your year out. As always MONEY is needed very desperately!!!! CCC can do more with money than we can—they have connections!!!!

Also, we are inviting the “powers to be” from CCC to September Workshop. They will be there to answer questions—not to speak. This is a wonderful opportunity to talk one on one with the leaders of CCC. Here’s the year at a glance for collections:

Covenant To Care For Children
Seasonal Calendar

Spring –  baskets stuffed with a healthy stuffed animal or warm outfit. See idea list.



snack as well as some candy and maybe a toy or

Linen collection – very gently used or new twin size sheets for the children’s beds.



Summer - Camp bags and summer play packs are what could be a small overnight bag with a, bug spray, flops, sunglasses and other items. Summer play packs could be ropes,, chalk,



we are looking for. Camp bags sunscreen, beach towel, flip balls, kites, Frisbees, jump



Modeling kits, cards, and other fun family games.



Fall – collection for Back to School Load up and stuff a backpack!



Stuff with school supplies – August is when the Stores have sales.

Warm winter coats for children, as well as hoodies for teens! Also warm are needed at this time of year for the children.



Winter -We have the stockings mark age/gender and club



you can decorate and stuff with goodies for the children. Remember to name!

Toys, new and unwrapped, new stuffed animals, gift cards

Items they need all year long...

Monetary donations, challenge your club to a coin challenge or maybe do



a fundraiser.



Birthday in a box – party supplies, cake mix, candles, favors, paper goods and gifts. Put in a decorated box or bag!

Personal care packs - create kits with shampoos, shavers, deodorant, combs. See list



of ideas.



Cleaning baskets-cleaning supplies for the home, we all need those!

Ways and Means:

Sue Spencer

If you need items, please give me more than a week to get your order to you. Items are kept in storage and it may take me a few days to get there and then to the post office.

If you want something brought to Fall Conference/Workshops, please pre-order; as I will not be bring everything with me.

	<u>Price/ item</u>	<u>Qty requested</u>	<u>Total cost</u>
President Past and Present	10.00		
Year Pins	5.00		
Membersip Pins	7.00		
Fleece	30.00		
Tote Bags	10.00		
Certificates (25 ct.)	2.50		
Key Chains	2.50		
Logo Stickers	1.00		
Note Pads	0.50		
Twist Pen	0.75		
Pencils (3 ct)	1.00		
Posted Note Pad	0.25		

send to:
 Sue Spencer, 114 Pinney Street, Ellington, CT 06029
 or email to: razoo1106@gmail.com
 or call: 860-212-0533

“DISTRICT NEWS SECTION”

Here’s a suggestion to all clubs. Cut and paste the article pertaining to your district and include it in your club newsletter. Help support your sister clubs with their public events and fundraisers. Call the club presidents or the coordinator for details on the events you find interesting.

Regal Monarchs District: Position open

Attention: all club presidents of this district – You may send me (the newsletter editor) your upcoming events by the 20th of each month and I will gladly include your announcements within this newsletter.

Junior Woman's Club of Berlin
 Cromwell Junior Woman's Club, Inc.
 Glastonbury Junior Women's Club

Marlborough Junior Woman's Club
 Simsbury Junior Woman's Club
 West Hartford Junior Woman's Club

Charter Oak District

Patty Nabors

The Charter Oak District consists of the following clubs: Barkhamsted, Enfield, Simsbury, South Windsor, Stafford, Tolland, Vernon and Windsor.

Tolland - On June 22, 2011 Tolland had their Annual Donations Meeting which coincided with celebrating their 45th Anniversary. I was fortunate to attend this event and I was blown away! Throughout the year, this small club does a variety of events to raise funds to distribute in their community. They paired up with another non-profit fundraiser to have a very lucrative and successful golf tournament that aided in providing substantial assets for building a playscape in town. To witness their philanthropy was truly amazing, their distribution of donations took over an hour and a half and to hear the recipient's gratification was inspirational. Lastly, their 45 Anniversary Celebration was also inspiring. Founding members had attended and to stand in a circle with these amazing women to see how their club and friendships evolved was amazing. Junior women's clubs real fortified the human spirit and promote friendships for a lifetime.

Enfield - In July. Enfield hosted a Rent-A-Space Tag Sale Event at a local junior high school. This event was well publicized and attended that they were fortunate enough to raise a large portion of their budget already. Many members of the club either donated items to sell, ran a concession area or helped in the team spirit to organize the vendors in their sites. Having a budget well funded early in the year, allows for more charitable volunteering to occur throughout the rest of the year. Congratulations Enfield!

Women working together for a common goal, enjoying each other while doing it and being successful is a tribute to their clubs and especially to the leadership of their officers. Congratulations to both clubs!!

I look forward to seeing or hearing from more clubs this year and sharing their accomplishments throughout the year.

Patty Nabors
Charter Oak District Rep.

Wildbury District:

Cara Rinaldi

The clubs in the Wildbury District are:

Beacon Falls Junior Woman's Club	Oxford Woman's Club
Bethlehem Junior Women's Club	Southbury Women's Club
Junior Woman's Club of Bristol	Southbury Juniores
Cheshire Junior Women's Club	Junior Women's Club of Watertown
Junior Women's Club of Litchfield Hills	Junior Woman's Club of Wolcott
Middlebury Community Women's Club	Wolcott Juniores
	Woodbury Junior Women's Club

S.H.O.R.E. District:

Diane Neri

Durham Woman's Club	
Haddam Junior Woman's Club	Mystic Junior Women's Club
Lyme-Old Lyme Junior Women's Club	Shoreline Community Women
Middlefield Junior Woman's Club	Wallingford Junior Woman's Club

Great news! **Mystic Junior Women's Club** is up and running. President, Dana Lasky, has jumped in with both feet and introduced her club at the Mystic Outdoor Art Festival August 13-14. Way to go, Dana!

Shoreline Community Women will be the recipient of proceeds from the Lenny & Joe's Magical Carousel on August 15 and will be hosting the 19th running of the Bluefish Road Race on August 20th.

Durham and Middlefield Women's Clubs will be at the Durham Fair the weekend of September 23-25.

Haddam Junior Women host Safety Town for children entering Kindergarten in August.

Submitted by Diane Neri

Dogwood District:

Heidi Nelson

Junior Women's Club of Fairfield
Junior Woman's Club of Milford
Monroe Women's Club
Newtown Junior Women's Club
Orange Community Women
Stamford Junior Woman's Club

Stratford Junior Woman's Club
Trumbull Community Women, Inc
West Haven Junior Woman's Club
Trumbull Young Woman's Club
West Haven Juniores

Trumbull Community Women - Family Circle listed Trumbull, CT as one of its 10 Best Towns for Families of 2011 including mentioning the Trumbull Community Women in the article; "The volunteer group, Trumbull Community Women works nonstop all year every year, holding food drives for the needy, raising money for schools and veterans organizations, and tidying up the town by collecting trash along roads and hiking trails."

Orange Community Women – Please come and visit the Orange Community Women's booth at the Orange Country Fair on Sept. 17 and 18 at 525 Orange Center Road, Orange. They will be selling stamped tile trivets as well as bags, ornaments, and mini-pilsners.

Junior Woman's Club of Milford - SAVE THE DATE -This year's Comedy Night Fundraiser will be held Friday, October 28th at Knights of Columbus. We will have Dave Reilly again as well as a Co-Headliner, Carl Yard. Tickets are \$25 each. Contact Jerilyn at 203-913-1043 for tickets

Junior Women's Club of Fairfield – is sponsoring their 3rd Annual Touch-a-Truck on Sunday, September 18th from 12 p.m. – 4 p.m. (Rain date: Sept 25th) at Fairfield Ludlowe High School, 785 Unquowa Road, Fairfield.

Monroe Women's Club – will hold their annual Country Treasures Craft And Vendor Show on Saturday, November 12, 2011, at Masuk High School – Rt. 111 – Monroe, Ct 06468.

EDITOR'S CORNER

Please find included with this newsletter an additional document attachment of a entitled "**How do you see CJW, Inc. and your club working together???**" The this survey is a vehicle for us to be able to help our organization with getting to know and their members with becoming more proactive with attending meetings and really the lines of communication for both parties. It will also help us determine what the future of CJW can be. Because, without our clubs involvement – there is no CJW. So please make a concerted effort to complete this document and forward to me via email, snail mail or bring to the October meeting.



survey
purpose of
our clubs
open up

I will leave you with this thought:

"It's not that some people have will power and some don't. It's that some people are to ready change and others are not.

Quote from James Gordon





CONNECTICUT JUNIOR WOMEN, INC.

REQUEST FOR PROPOSAL 2012-2016 AFFILIATION

MISSION STATEMENT

Connecticut Junior Women, Inc. is a volunteer organization of women with diverse talents who donate time, financial and moral support for the betterment of their local, state, national and global communities while providing opportunities for personal growth and leadership.

GENERAL INFORMATION

Founded in 1979, Connecticut Junior Women, Inc. (CJW) is a 501(c)3 organization with a membership of approximately 1,000 women and girls who are members of individual clubs in approximately 45 Connecticut communities. "Junior" membership is comprised of women ages 18 and older. "Juniorette" membership is comprised of girls ages 9-18.

CJW has sponsored scholarships, promoted the arts, worked in soup kitchens & shelters, supported international relief, started conservation programs, collected a multitude of items for donation to worthy causes and holds an annual statewide spelling bee. Our volunteer service has impacted families, youth, the elderly, veterans and many individuals with health issues.

In the last thirty-two years, CJW has given over \$27 million in monetary and non-monetary donations to community projects throughout the state. Over \$900,000 has been given to the following State Projects: Sudden Infant Death Syndrome (1978-80), Lupus Foundation (1980-82), Juvenile Rheumatoid Arthritis (1982-84), UCONN Children's Cancer Program (1984-86), Project Discovery (1986-88), Special Wishes, Inc. (1988-90 & 1996-98) UCONN Pediatric Pulmonary Program (1990-92), Beardsley Zoo Educational Center (1992-94), UCONN Craniofacial Team (1994-96), Roaring Brook Nature Center (1998-2000), Andrew Panettieri Burn Center at Bridgeport Hospital (2000-02), Time for Life (2002-08), and Covenant to Care for Children (2008-2012).

CJW Clubs are currently located in the following Connecticut communities:

Barkhamsted	Farmington	Mystic	Tolland*
Beacon Falls	Glastonbury	Newtown	Trumbull*
Berlin	Haddam	Orange	Vernon*
Bethlehem	Hebron	Oxford	Wallingford
Bristol	Litchfield	Shoreline (Clinton area)	Watertown
Cheshire	Lyme-Old Lyme	Simsbury	West Hartford
Cromwell	Marlborough	Southbury*	West Haven
Durham	Middlebury	South Windsor	Windsor
East Hampton	Middlefield	Stafford	Wolcott*
Enfield	Milford	Stamford	Woodbury*
Fairfield	Monroe	Stratford	

** indicates communities with Junior and Juniorette clubs*

CRITERIA

Beginning in September 2011, CJW is accepting applications from qualified non-profit agencies to partner with us in providing service to Connecticut communities. This four year affiliation will begin in June 2012 and end in May 2016.

Eligible organizations must meet all of the following requirements:

- A non-profit, 501(c)3 corporation that has been in business for at least 5 years
- A human services mission
- An annual budget less than \$5 million
- Established program(s) serving residents of Connecticut (especially in areas where CJW clubs are located)
- Ability to provide opportunities for direct involvement by area CJW clubs (volunteering, in-kind donations etc.)

In the past, CJW has selected one agency as its State Project. This year CJW is accepting applications from individual agencies as well as collaborative applications from agencies with similar missions (referred to as “mission based” State Project). The support CJW provides will be both financial and in-kind. The financial support can be used for program and administrative expenses. Over the last 10 years, CJW has averaged \$25,000 - \$30,000 in annual combined financial support and in-kind donations for their selected State Project. The type of support from local clubs may vary based on the selected organization’s needs.

The agency(s) must serve a wide area of Connecticut residents, and ideal applicants will serve the same areas where CJW clubs are located. If an agency meets the criteria listed above but has a limited service area, it must submit an application with letter(s) of intent from other agencies that share their mission and serve other areas of Connecticut.

If a “mission based” State Project is selected by the CJW membership, the financial and in-kind support will be divided among the collaborative agencies.

CJW will deduct an administration fee not to exceed 10% from the monetary donations from individual CJW clubs to offset its expenses for supporting the State Project.

The selected agency(s) will agree to:

- Acknowledge CJW support (financial, in-kind, volunteering etc.) in its agency newsletters, annual report, website etc.
- Submit articles to local newspapers when selected as the CJW State Project and for each monetary donation from CJW. Copies of the articles must be provided to CJW within 30 days of publication.
- Provide periodic agency/program updates for CJW conferences/meetings at the request of the CJW Director or State Project Chairs.
- Appoint a representative to serve as a liaison to CJW State Project Chair(s) and CJW State Board.
- Utilize CJW State Project Chair(s) as liaison(s) to local CJW Clubs & CJW State Board.
- Sign a letter of agreement for the above conditions.

IMPORTANT DATES:

Application due date:	Applications are due no later than November 30, 2011
Notification of finalists:	January 31, 2012
Presentations to CJW membership:	March 14, 2012 – CJW President’s Dinner
Final selection:	May 5, 2012 – CJW Spring Conference

REQUIRED APPLICATION INFORMATION:

(Please type all information and submit by item number)

1. Organization’s name, address, telephone number, facsimile number, website
2. Contact information (name, telephone, email address)
3. Length of time in business and concise history
4. Mission statement & description of the need/problem that the agency addresses
5. Current services & programs, service area, population served (including brief information on achievements & number of clients served annually)
6. Current Board list with affiliations
7. Current organization chart with list of key staff and turnover rate
8. Organization goals & brief description of how the organization measures success (evaluation plan)

9. Financial: 501(c)3 designation letter, latest audited financial statements, current financial statements, current budget, list of grantors and annual grant amounts
10. Describe what CJW's financial donation will support.
11. Describe opportunities for direct involvement by area clubs (volunteering, in-kind contributions etc.)
12. Describe how your organization learned of this RFP.
13. Letters of intent from collaborative agencies (if applicable)

CJW CONTACT:

Applications & questions should be directed electronically to:
Cjw_lta@yahoo.com

CJW WEBSITE: http://cjw.org/news_room.html